

Town Plan Steering Committee

April 15, 2015

5:30-7pm

Agenda

5:30 - 5:40 Introductions

5:40 – 5:50 Committee Process

- Review and approve “Terms of Reference” document

5:50 – 6:00 Process Time Horizon

- Determine time horizon – how far into the future should we be thinking about?
 - a. 15 years (2030)
 - b. 20 years (2035)
 - c. 30 years (2045)
 - d. 50 years (2075)

6:00 – 6:30 Network Analysis

- Complete Network Analysis
 - a. Review list of Stakeholders and Networks
 - b. Identify Network Connectors & Identify Communications Opportunities

6:30 – 6:50 Engagement Activities & Timeline

- Review engagement activities (Are the options going to reach the Stakeholders?)
- Discuss September Vision Event (location, timeframe, etc?)
- Timeframe for Project
 - a. Review Overall timeframe
 - b. Fill in the calendar and add major dates (i.e. last day school, Baker Street block party, Little League and Soccer schedules,.. etc)
- Form sub committee to help manage volunteers?

6:50 – 7:00 Wrap up & next steps